



**AFRICAN VIRTUAL UNIVERSITY
UNIVERSITE VIRTUELLE AFRICAINE
UNIVERSIDADE VIRTUAL AFRICANA**

**AFRICAN VIRTUAL UNIVERSITY (AVU)
SUPPLY OF AUDIO-VISUAL EQUIPMENT**

25th May 2010

To

All Interested Bidders

1. You are invited to submit your priced quotation for the supply of the following items:

	Description	Quantity
i.	PC Speaker System 2.1	2
ii.	PC Speaker System 2.0	2
iii.	Headsets	16
iv.	Web Cameras	6
v.	Wireless USB Microphones	4
vi.	Video Projector	1

2. You may quote for all or one of the items under this invitation. Priced quotations will be evaluated for each of the items and contract awarded to the firm offering the lowest evaluated total cost of all the items.

3. Your quotation(s) in the required format should be addressed and submitted to:

**ICT Specialist
African Virtual University,
Cape Park Office (Opp. Yaya Center)
P. O. Box 25405,
Nairobi 00603
KENYA
Tel: +254-20-2528333/3861458
Fax: +254-20-3861460
Email: tech@avu.org**

4. Your quotation should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information for each item quoted, including names and addresses of firms providing service facilities in the country.

5. The deadline for receipt of your quotation (s) by the Purchaser at the address indicated in Paragraph 3 is: **11.00 am on Wednesday 30th June 2010.**

7. Your quotation(s) should be submitted as per the following instructions, Technical Specifications set out in Appendix A.

(i) PRICES: The prices should be quoted in any freely convertible currency and include delivery to the AVU offices.

(ii) EVALUATION AND AWARD OF PURCHASE ORDER: Offers determined to be substantially responsive to the technical specifications will be evaluated and an award will be made to the firm offering the lowest evaluated price and that meets the required standards of technical and financial capabilities. Taxes (VAT) and any other local duties should be quoted separately.

(iii) VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of 60 days from the date for receipt of quotation(s) indicated in Paragraph 5 above.

8. Further information can be obtained from:

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APPENDIX A: TECHNICAL SPECIFICATIONS

1. Required Technical Specifications

i. PC Speaker System 2.1

Item	Description
Configuration	2.1
Speakers	Magnetically Shielded, Stereo
Total Power RMS	Minimum 25 Watts
Remote	Wired/wireless/On-speaker
Headphone Output	3.5mm headphone jack
Auxillary Input	Available
Warranty	Minimum 6 months

ii. PC Speaker System 2.0

Item	Description
Configuration	2.0
Speakers	Magnetically Shielded, Stereo
Total Power RMS	Minimum 10 Watts
Headphone Output	3.5mm headphone jack
Other	Compact, portable
Warranty	Minimum 6 months

iii. Headsets

Item	Description
Microphone	Noise cancelling features Rotary and flexible microphone boom
Earpads	Soft, cushioned earpads for maximum comfort
Controls	Inline volume and mute controls
Input/Output plugs	3.5mm stereo and USB miniplug
Warranty	Minimum 6 months

iv. Web Camera

Item	Description
Sensor resolution	2.0mega pixel
Video Capture Resolution	1600x1200 maximum
Connection	Hi-speed USB 2.0
Rotation	Camera Rotation possible
Stand	Attaches firmly to notebooks Desktop stand available
Lens	Autofocus capability
Face tracking	Face tracking capability
Warranty	Minimum 6 months

v. Wireless USB Microphone

Item	Description
Microphone	Wireless, Digital
Battery Life	15+ hours
Range	Up to 10 metres
Cradle	Desktop Cradle included
Warranty	Minimum 6 months

vi. Video Projector

Item	Description
Projection System	3LCD
Projection Method	Front/rear/ceiling mount
Output	2300+ Lumens
Resolution	XGA (1024 x 768) or better
Lamp Life	4000+ hours
Projection Lens	Optical zoom / focus
Interfaces	Computer/Component video, S-video, Composite video, USB
Power Supply	100-240V
Remote Control	Available
Portability	Easily portable
Warranty	Minimum 1 year

2. Performance Parameters

Supplier confirms compliance with above specifications. In case of deviations Supplier **will list all such deviations** in advance and get Purchaser's authorization before shipping.

3. Fixed Price The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.

4. Delivery Schedule: within two weeks of the placement of the order.

5. Payment: 30 days from presentation of invoice and delivery.

6. Warranty: Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser unless otherwise stated. Please specify warranty period and terms in detail.

7. Packaging and Marking Instructions:

The Supplier shall provide such packing, marking, and documentation within and outside the packages of the Goods as is required to prevent their damage or deterioration during shipment.

8. Failure to Perform: The Purchaser may cancel the Purchase Order if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 21 day notice given by the Purchaser, without incurring any liability to the Supplier.

Annexure I – Price Schedule

Sr. No.	Description of Items Required	Quantity	Unit Price	Total Price
i.	PC Speaker System 2.1	2		
ii.	PC Speaker System 2.0	2		
iii.	Headsets	16		
iv.	Web Cameras	6		
v.	Wireless USB Microphones	4		
vi.	Video Projector	1		

Total for all Items
Less: Discount _____
Net Total of all items _____
Add: Misc. Charge, if any _____
Grand Total _____
Grand Total in words _____

Delivery required at *AVU Offices, Cape Office Park, 3rd Floor, Nairobi*
Delivery date *Please indicate your most competitive delivery time*
Warranty/ Guarantee offered _____
Quotation Valid till _____
Currency stated in _____

Any additional special conditions are given on the next page. **By signing and returning this Price Schedule, we agree to supply the above mentioned items at the rates quoted.**

Bidder Comments (if any):	
	Name & Signature of Person completing this Request
(Add additional pages if necessary)	Seal of the company giving the name and address.